ŚLĄSKI UNIWERSYTET MEDYCZNY W KATOWICACH

DOCTORAL SCHOOL | ACADEMIC YEAR 2026/2027

COURSE REGULATIONS
HEALTH PROMOTION AND HEALTH EDUCATION

for third-year doctoral students of the Doctoral School of the Medical University of Silesia in Katowice, in the discipline of medical sciences

DEPARTMENT	Department of Environmental Medicine and Epidemiology, Faculty of Medical Sciences in Zabrze
VENUE	19 Jordana Street, Zabrze
HEAD OF DEPARTMENT	dr hab. n. med. Janusz Kasperczyk

The course "Health Promotion and Health Education" is conducted in accordance with the Education Programme of the Doctoral School of the Medical University of Silesia in Katowice, the Doctoral School Regulations constituting Appendix No. 1 to Resolution No. 10/2024 of the University Senate of 27 March 2024, the current Course Syllabus and these Course Regulations.

§ 1. Rules for participation in classes

1. Classes are conducted as seminars, comprising a total of 10 academic hours, in accordance with the schedule established for the Doctoral School.
2. Classes take place at the Department of Environmental Medicine and Epidemiology, 19 Jordana Street, Zabrze, in the room indicated by the instructor.
3. Attendance at all scheduled seminars is compulsory.
4. Doctoral students are required to attend classes punctually or, where classes are conducted using distance-learning methods and technologies, to log in to the designated platform on time.
5. Doctoral students are required to prepare for classes in accordance with the planned topics and recommended literature.
6. During seminars, doctoral students are required to participate actively and complete tasks assigned by the instructor.
7. Supporting materials and additional course information will be provided on Microsoft Teams, in a team created specifically for this course.
8. During classes, doctoral students are required to observe the principles of academic ethics, respect copyright, protect personal data and comply with the regulations and rules applicable at the University.
9. The use of electronic devices during classes is permitted with the instructor's consent. Audio or video recording requires the instructor's consent and respect for the rights of all persons participating in the classes.
10. Doctoral students are required to comply with occupational health and safety rules and with the instructor's directions concerning the organisation of classes.

§ 2. Excusing absences and making up missed classes

1. Doctoral students are required to attend all seminars specified in the course programme.
2. In the event of an absence, the doctoral student is required to inform the instructor promptly of the reason and provide appropriate justification.
3. Every absence must be made up in the manner and by the deadline determined by the instructor.

4. In exceptional cases, the relevant provisions of the Doctoral School Regulations shall apply.

§ 3. Requirements for course completion

1. To complete the course, a doctoral student must:
   - attend all scheduled seminars or make up absences in accordance with § 2;
   - participate actively in classes;
   - receive a passing grade in the oral test;
   - prepare and receive a passing grade for the written project.
2. The oral test covers the topics addressed during the seminars.
3. The written project is prepared by teams of several doctoral students and involves developing a health promotion or health education programme.
4. The instructor specifies the detailed requirements concerning the form, scope and submission deadline of the project and informs doctoral students of these requirements during the first class.

§ 4. Rules for final course assessment

1. The course "Health Promotion and Health Education" concludes with a graded course credit, in accordance with the current Course Syllabus.
2. The final assessment consists of an oral test and the assessment of a written project prepared as a group.
3. A passing final grade requires successful completion of both components and fulfilment of the seminar attendance requirements.
4. The final grade is determined on the basis of the oral test result and the written project grade. The detailed grading rules are explained to doctoral students during the first class.
5. The following grading scale applies, in accordance with the Doctoral School Regulations:
   - very good – 5.0;
   - above good – 4.5;
   - good – 4.0;
   - fairly good – 3.5;
   - satisfactory – 3.0;
   - fail – 2.0.
6. If a doctoral student does not obtain a passing grade in the oral test or the written project, they may attempt a resit assessment under the rules and on the date set by the instructor, taking into account the applicable Doctoral School regulations.
7. In the event of a justified absence from the oral test, the instructor sets an additional assessment date.
8. The final grade is entered by the instructor in U10, the electronic record system for doctoral students.

§ 5. Consultations with the academic instructor

1. Doctoral students are entitled to consult the instructor regarding the course content and the requirements for course completion.
2. Consultations take place according to the schedule published on the Department website, https://medsrod.sum.edu.pl, or at times individually agreed with the instructor.
3. Consultations may be held in person or by electronic means of communication.

§ 6. Administrative matters concerning teaching

1. Organisational matters relating to the course should be addressed to the instructor or the Department secretariat.
2. Contact details for the Department of Environmental Medicine and Epidemiology secretariat: medsrod@sum.edu.pl, tel. 32 272 28 47.
3. Email correspondence concerning the course should be conducted using University email accounts.
4. Doctoral students are required to check their University email accounts regularly, as well as announcements posted in the course team on Microsoft Teams.

§ 7. Disputes and matters not covered by these Regulations

Disputes and matters not addressed in these Regulations shall be resolved in accordance with the current Regulations of the Doctoral School of the Medical University of Silesia in Katowice, the Education Programme and the applicable internal University regulations.

§ 8. Changes to the mode of course delivery

In justified circumstances, including in particular those arising from applicable laws, orders issued by the Rector or decisions of the competent University authorities, the mode of course delivery and the organisation of assessments may be changed, provided that the requirements of the Education Programme and Course Syllabus are maintained.

§ 9. Final provisions

These Regulations apply to third-year doctoral students taking the course “Health Promotion and Health Education” in the 2026/2027 academic year.

These Regulations enter into force on 1 October 2026.

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Signature of the Head of the Department responsible for the course